

Maine Coast Men
Minutes

Date: May 17, 2016

Place: David's House Thomaston

In Attendance: Ian, Alan, David, Charlie C, Brad, John B, Carl, Don, Bob O

Minutes submitted by: David recorded by Charlie

1. Check In
2. Feedback from weekend: Registration went smoothly, mentoring went well, not worried about low turnout at this point as we have been preparing for this, Check In/Out went well – having the blurb before is helpful and should continue, Charlie did a great job as weekend facilitator, excellent food, meaningful weekend, look for ways to shorten getting names for job list instead of at General meeting. David will work on this.
3. Treasure's Report: \$1270 to Tanglewood, \$450 for food, miscellaneous expenses to be paid before we have accurate amount of what is in the bank account will be reported at next meeting.
4. Discussion of Minutes from General Meeting held on May 1. Approved with minor revisions. David will send out Approved Minutes to Board.
5. Track the number of people who receive the \$10 discount for early registration. Develop a way to keep track how much money is used for scholarships for reporting purposes. Men under 18 are free and will be considered scholarship recipients for tracking purposes. Scholarship monies donated to MCM will not be kept separate from General Fund. John B and Ian will discuss this.
6. Mentoring Program: Current procedures seemed to be working well and will continue. Brad noted that mentoring a young man is an opportunity to learn as these men are seeing MCM with fresh eyes.
7. Confidentiality Statement: Suggestions from membership were discussed. The Board decided to accept the statement that was presented with a title change to "Confidentiality Agreement". The agreement is as follows:

"It is essential that confidentiality be a top priority at MCM weekends so men can feel safe to share and experience self growth in a caring, supportive environment.

Once a man leaves the weekend it can be difficult at times to share with loved ones the growth they experienced without using a story or details on how the growth occurred.

If a man needs to share an experience it must be done in a way that protects the confidentiality of the men at the weekend. Names, age, situations, jobs or anything that could identify a specific man is not acceptable.

If a person wants/needs to share a story or the experience of another man outside the weekend it is appropriate to ask that man for permission.

We will try to see if it will fit on "Confirmation Letter" to go out this fall.
8. 501C-3 Non Profit Status: Ian agreed to take on the lead to help us fill out the paperwork and advise us what we need to do as a board. Thank you Ian.

9. By-laws will need to be written to apply for non-profit status. These should be the minimum needed and use our procedural manual for all other info. David will work on this along with the Procedural manual. David will contact readers to find out and urge them to get the info to him.
10. Sweats – There are plenty of places a sweat can be held on Tanglewood property. John B will be contacted in the fall and we will arrange to meet with Rich (Tanglewood) to find a suitable place. John requested that we not advertise it. It will happen if it happens.
11. Curator will save a hard copy and copy on cloud. Charlie will work on setting up Cloud account. Board members will have direct access to add information. All information to the cloud must first be approved by the board at a meeting or by e-mail request. Curator will be asked to create files to save: By-laws, Procedure Manual, minutes that are available in electronic form, Job and Task list from each weekend, 501-C3 documentation, Treasure's report, photographs, a list workshops held each weekend. Names, addresses and personal information will not be kept on the cloud. This information will stay as it has been with the registrar (John B) and Name list Manager (Bob O)
Charlie C will contact Charles G, Curator and offer to help set this up. David will follow up with Charles and discuss how he wants the info collected so far sent to him. Thanks goes out to Charlie for taking this on.
12. Electronic Brochure and Electronic Payment: At the last General Meeting on May 1, 2016 there was little interest from the membership for the board to pursue the option of using electronic vs. snail mail for brochures and payment. Snail mail will continue to be used and envelopes will be used due to the number of brochures that are getting mangled in the mail. The cost is the same. The past two weekends e-mail list will continue to be used to remind men of up coming weekend.
13. Phone a thon – It was felt that this is needed to help boost numbers as well as get accurate information on current mailing list. Charlie and Bob will get this list of men to be called ready for the July meeting so we can split it up and start making the calls. They will contact John B for any address fixes he currently has. A list of questions will be developed so we all get the same info. Charlie and Bob will devise a method to upload new information and present at July meeting. Thanks Charlie and Bob.
14. Carl has volunteered to take over as Tanglewood liaison with David as back up. Thank you Carl. David will develop job description and duties.
15. Board Members. Currently we have 11 with room for 2 more. We will not actively contact anyone at this time but be open for new blood at the weekends.
16. Website Update. Charlie will work with Tom to get the website updated and revised. Thanks Charlie.
17. David will send out a blurb to men that attended the past 2 weekends reminding them to look for new men to bring and save the date. Dates suggested to send snarky blurb were Aug 15 and Sept 15.
18. Picture from Spring weekend will be put out as soon as possible. The goal will be to send it off this week. Thanks Bob

19. Future Brochures:

- a. Envelopes will be used and Bob will look into printing return address on envelopes as well as the names.
- b. Need to check timelines for advanced registration with discount as compared when men will get the brochure.
- c. Posters will also be sent with the brochure asking men to post the poster somewhere in their town.
- d. Next mailing will be by Sept 2. The Stamp and Fold party will be earlier that week.
- e. John B will send master list of names with complete info to Board Facilitator in the future so two of us have it. John has already sent the Spring weekend list. Thanks John.

20. Next meeting is July 12 to be held in Thomaston at David's house or Brad's as back up

Minutes Accepted by board on June 12, 2016